



REQUEST FOR ACCESS TO INFORMATION
(UNDER THE GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009)

Details of Applicant

Surname: First name: Title:
Australian Postal Address: Suburb: State: Postcode:
Contact phone number/s:
Email: Fax:

Are you seeking Personal Information: Yes / No (you may need to provide proof of identity)

Please describe the information you request in detail to assist us to identify the document.
If you do not provide enough details about your request, we may refuse to process your application.

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Form of Access: (please tick how you wish to access the information)

- Inspect the document(s) at the Commission Office
Require a copy of the document(s)
Access in another way (please specify)

Fees and Charges

Application fee is \$30 when an application is lodged. Cheque/money order is to be made payable to
Department of Planning and Environment. (Please do not send cash by post)

Processing charge is \$30 per hour. Some applicants may be entitled to a 50% reduction. If you want to
apply for a discount, please indicate the reason.

- Financial hardship – please attach supporting documentation (eg a Pension or Centerlink card)

AND / OR

- Special benefit to the public – please specify reasons and/or provide supporting documentation:

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Third Party Consultations

If the information you are seeking contains information about a third party, we may need to consult with
them to find out whether they would have concerns about the disclosure of the information. It can be
helpful to third parties in deciding whether they have concerns if they know who the applicant is. We may
tell the third party/ies who you are, but will not do so if you object here.

Do you object the Planning Assessment Commission telling the third party/ies who you are? Yes / No

Applicant's Signature:.....

Date:

Please post or lodge this form with application fee to:
Director, Commission Secretariat
Planning Assessment Commission
Level 3, 201 Elizabeth Street SYDNEY NSW 2000